

## MCS 302 – Spinning Wheel Activity Answer Sheet

1. Q: What should we do if a unit leader does not have email?  
A: Emails are required. They will need to create an email address at least for Scouting business. There are free services such as Gmail.
2. Q: What happens if they don't have enough adult leadership?  
A: The unit will need the minimum required adults for the respective unit to renew. On the initial screen, it will list the adults, and a different renewing member can be added to a required position from there if needed.
3. Q: Is e-check for the units or a person an option? We were originally told it would be.  
A: e-check is an option for units and is per transaction, not per person. Not currently planned for individuals at this time.
4. Q: There is no pay-at-council option for individual registration renewals, is that correct?  
A: That is **not** correct; all individuals can renew on their own, and they can print out the details and turn them in to the council office.
5. Q: What are the options for the council to help units that end up paying for an adult who was paid for in another unit, resulting in that adult being charged twice?  
A: The system will not "allow" the same person to be paid twice. However, as always, if someone does get charged twice for any reason, a refund request can be submitted online.
6. Q: Can councils opt to have all renewals paid online?  
A: Yes, but the unit would have to help support and send links to all without working email addresses.
7. Q: Is there something that should be printed out after the unit is renewed to go into their unit file?  
A: The Charter Agreement.
8. Q: Can the paper copies be printed from the council or just by the unit?  
A: Just at the unit, they need to select who is getting renewed before the paper copy can be printed.
9. Q: How about those who will be turning 18 during the "Renewal" time frame?  
A: It will depend on the age at the time the renewal is processed. If they are 18, all adult policies must be followed.
10. Q: How are we handling Annual Charter Agreements?  
A: The process has not changed. The paper form needs to be completed at least 90 days before the renewal date.
11. Q: What needs to be done with the Members Without Unit report?  
A: These are members that still have active paid membership but do not have a unit. The council/district needs to work with these members to see if they would like to find a new Scout home or perhaps start a unit on their own. They can decide not to be involved in Scouting at this time, and they will remain on the report until their membership drops.
12. Q: Do units have to go in monthly to renew or opt people out?  
A: Since membership is now on an annual basis per person, yes. They would need to check back monthly to see if they are paying for or opting out members.