



# BCS 153

# Roundtables and Commissioner Tools

# Course Objectives



- **Learn** how to access roundtable functions of Commissioner Tools
- **Understand** how roundtable commissioners use Commissioner Tools to provide unit service
- **Know** how to generate and analyze roundtable reports

# What is Commissioner Tools?



- **Memory extension**
- **Provides documentation**
- **Organize and prioritize**
- **Enables transition**



**WHY?**

# Commissioner Tools Capabilities



- **Schedule roundtables**
- **Record attendance**
- **Archive agendas**
- **Record roundtable evaluations**
- **Provide hybrid and virtual roundtable links to units**

# How do I access Commissioner Tools?



A screenshot of the my.Scouting web application interface. The top navigation bar is dark blue with the text "my.Scouting" on the right. On the left, a blue sidebar contains a "Menu" button with a close icon (X). Below the menu is a search bar with the placeholder text "What are you looking for?". The main content area features a user profile picture on the left and a grid of six tool buttons on the right: "My Profile", "My Account", "My Application", "My Training", "Manage Member ID", and "BSA Web Links". Below this grid is a section titled "New Changes to My.Scouting" with a date "National 04/16/2023" and a paragraph of text. To the right of this section is a banner for Youth Protection training in English and Spanish, with two circular logos. At the bottom left, there is an "Organization" section with a dropdown menu currently set to "National Council, BSA 000". Two large red arrows are overlaid on the image: one points to the "Menu" button in the top left, and the other points to the "Commissioner Tools" entry in the "Recent Tools" list.

× Menu

my.Scouting

What are you looking for?

Home

My Profile

My Account

My Application

My Training

Manage Member ID

#### Recent Tools

Home

Commissioner Tools  
Bison 01

Organization Manager  
Bison 01

Roster  
Bison 01

Commissioner Tools  
National Council, BSA 000

#### Organization

National Council, BSA 000

my.Scouting

My Profile

My Account

My Application

My Training

Manage Member ID

BSA Web Links

#### New Changes to My.Scouting

National 04/16/2023


The look of My.Scouting has changed. You will find the new landing page is redesigned offering a quicker connection to managing your account and profile. The menu is now displayed at all times and you can jump from tool to tool as needed.



Click logo to take Youth Protection in English  
Spanish



Northern Trail 21 SELECT ORG LEVEL



**Northern Trail 21**

Commissioner Tools

- Organization Dashboard**
- View Units
- Roundtable
- Profile
- Administration

### District Summary

#### Key District Leaders

Chair	Commissioner
Executive	
Miss Chair	Activities Committee Chair
Advancement Committee Chair	Committee Chair
Membership Committee Chair	Training Committee Chair

#### Units

<b>34</b>	<b>29</b>	<b>5</b>
Total	Assigned	Unassigned

#### Commissioners

<b>20</b>	<b>18</b>	<b>3</b>
Total	Assigned	Unassigned



Northern Trail 21

Commissioner Tools

Organization Dashboard

View Units

Roundtable

Profile

Administration

Reports

Help Guide

### Last Roundtable

Date: February 13, 2025

Attendance: 33.33%

Programs:

Commissioner: Alexander Jason Schraut

### Create New Roundtable

\* Roundtable Date:

Cub Scouts  Venturing

Scouts BSA  Sea Scouts

Create Roundtable

### Roundtable History

2025

Completed (1)

In Progress (1)

Scheduled (2)

33.33% Alexander Jason Schraut  
February 13, 2025





Northern Star Council  
250

Commissioner Tools

Organization Dashboard

Contacts

Roundtable

Profile

Administration

Reports

Help Guide

### Organization Navigator

SELECT ORG LEVEL

#### Last Roundtable

Date: March 27, 2019

Attendance: 100%

Programs:

Commissioner: John Patrick

Japs

#### Create New Roundtable

\* Roundtable Date:

Select Date

Cub Scouts

Venturing

Scouts BSA

Sea Scouts

Create Roundtable

#### Roundtable History

2019

Completed (30)

In Progress (6)

Scheduled (4)

100% John Patrick Japs  
March 26, 2019



27.27% James Howard Cooper  
March 21, 2019



100% John T Capecchi  
March 19, 2019



68% John T Capecchi  
March 15, 2019



34.25% John T Capecchi  
March 1, 2019



56% John T Capecchi





Northern Star Council  
250

Commissioner Tools

Organization Dashboard

Contacts

Roundtable

Profile

Administration

Reports

Help Guide

### Organization Navigator

SELECT ORG LEVEL

#### Last Roundtable

Date: March 27, 2019

Attendance: 100%

Programs:

Commissioner: John Patrick

Japs

#### Create New Roundtable

\* Roundtable Date:

Select Date



Cub Scouts



Venturing



Scouts BSA



Sea Scouts

Create Roundtable

#### Roundtable History

2019

Completed (30)

In Progress (6)

Scheduled (4)

100% **John Patrick Japs**  
March 26, 2019



27.27% **James Howard Cooper**  
March 21, 2019



100% **John T Capecchi**  
March 19, 2019



68% **John T Capecchi**  
March 15, 2019




34.25% **John T Capecchi**  
March 1, 2019



56% **John T Capecchi**







**Northern Star Council**  
250


Commissioner Tools

- Organization Dashboard
- Contacts
- Roundtable**
- Profile
- Administration
- Reports
- Help Guide

Organization Navigator

**Last Roundtable**



Date: March 27, 2019      Attendance: 100%



Programs:       Commissioner: John Patrick

Japs

**Create New Roundtable**

\* Roundtable Date:

 Cub Scouts        Venturing







 Scouts BSA        Sea Scouts

**Create Roundtable**

SELECT ORG LEVEL

**Roundtable History**      2019 ▾

Completed (30)    In Progress (6)    Scheduled (4)

-  **Enrique Duane Coronado**  
February 5, 2019
-  **Enrique Duane Coronado**  
January 29, 2019
-  **Enrique Duane Coronado**  
January 28, 2019
-  **Enrique Duane Coronado**  
January 26, 2019
-  **Enrique Duane Coronado**  
January 19, 2019
-  **Enrique Duane Coronado**

Edit Roundtable

Delete Roundtable



Bison 01

Commissioner Tools

Organization Dashboard

View Units

Roundtable

Profile

Reports

Help Guide

Bison 01

SELECT ORG LEVEL

### Last Roundtable

Date: May 4, 2023

Attendance: 15.63%

Programs:

Commissioner: Christopher Wagner

### Roundtable History

2023 ▾

Completed (2)

In Progress (0)

Scheduled (0)

15.63% Christopher Wagner  
May 4, 2023



16.13% Christopher Wagner  
March 30, 2023



### Create New Roundtable

\* Roundtable Date:

Cub Scouts  Venturing

Scouts BSA  Sea Scouts

Create Roundtable



Bison 01

Commissioner Tools

Organization Dashboard

View Units

Roundtable

Profile

Reports

Help Guide

## CREATE ROUNDTABLE

### Roundtable Info

Date: September 6, 2023 [CHANGE](#)

Time: 02:41 PM [CHANGE](#)

Commissioner: Christopher Wagner - 122596036

Programs:   Cub Scouts  
  Scouts BSA  
  Venturing  
  Sea Scouts

Filling for someone else?  Yes  No

### Roundtable Location

Roundtable Address

+ Add



Bison 01

Commissioner Tools

Organization Dashboard

View Units

Roundtable

Profile

Reports

Help Guide

 Venturing

### New Address



\* Address Line 1

Address Line 1

Address Line 2

Address Line 2

\* City

City

\* State/Region

Choose State/Region



\* ZIP Code

ZIP Code

Cancel

Add

+ Add



Bison 01

Commissioner Tools

Organization Dashboard

View Units

Roundtable

Profile

Reports

Help Guide

### Roundtable Address

#### New URL



\* URL

<https://youtu.be/iU54Dyku1YQ>

Cancel

Add

### Virtual Meeting Link

+ Add



## Northern Trail 21

Commissioner Tools

Organization Dashboard

View Units

Roundtable

Profile

Administration ▼

Reports

Help Guide

### Roundtable Address

503 N Central Expy  
Richardson, TX 75080

[✎ Edit](#) [🗑 Delete](#)

### Virtual Meeting Link



+ Add

### Meeting Notes:

Type your comments here...

# Roundtable Attendance



Enter Roundtable Attendance			
	Cub Scouts		>
	Scouts BSA		∨
Troop 0292	<input checked="" type="radio"/>	Spirit Of Life Presbyterian Church	<input type="text" value="0"/>
Troop 1267	<input checked="" type="radio"/>	Mounds View Lions Club/Abiding Savior Lutheran	<input type="text" value="0"/>
Troop 3001	<input checked="" type="radio"/>	Minnehaha United Methodist Church	<input type="text" value="0"/>
Troop 3002	<input checked="" type="radio"/>	LDS Anoka Stake - Shingle Creek Ward	<input type="text" value="0"/>
Troop 3006	<input checked="" type="radio"/>	Lutheran Church Of The Good Shepherd	<input type="text" value="0"/>
Troop 3033	<input checked="" type="radio"/>	Westminster Presbyterian Church	<input type="text" value="0"/>
Troop 3038	<input checked="" type="radio"/>	The Church of St Helena	<input type="text" value="0"/>
Troop 3048	<input checked="" type="radio"/>	Calvary Lutheran Church	<input type="text" value="0"/>
Troop 3060	<input checked="" type="radio"/>	Hope Community Academy	<input type="text" value="0"/>
Troop 3062	<input checked="" type="radio"/>	Christ Presbyterian Church	<input type="text" value="0"/>
Troop 3065	<input checked="" type="radio"/>	Our Saviors Lutheran Church	<input type="text" value="0"/>
Troop 3067	<input checked="" type="radio"/>	Lions Club of New Hope	<input type="text" value="0"/>
Troop 3068	<input checked="" type="radio"/>	Good Samaritan United Methodist Church	<input type="text" value="0"/>
Troop 3082	<input checked="" type="radio"/>	St Albert The Great Church	<input type="text" value="0"/>
Troop 3084	<input checked="" type="radio"/>	Maple Grove Lutheran Church	<input type="text" value="0"/>
Troop 3089	<input checked="" type="radio"/>	Christ The King Catholic Church	<input type="text" value="0"/>
Troop 3100	<input checked="" type="radio"/>	Westminster Presbyterian Church	<input type="text" value="0"/>
Troop 3101	<input checked="" type="radio"/>	St Patrick Catholic Church	<input type="text" value="0"/>



### Enter Roundtable Attendance



Cub Scouts



Scouts BSA

>  
<

Troop 3219	<span style="background-color: #003366; color: white; border-radius: 50%; padding: 2px 5px;">B</span>	American Legion Post 131	<input type="text" value="0"/>
Troop 3246	<span style="background-color: #003366; color: white; border-radius: 50%; padding: 2px 5px;">B</span>	BPOE #2427 Elks	<input type="text" value="0"/>
Troop 3253	<span style="background-color: #003366; color: white; border-radius: 50%; padding: 2px 5px;">B</span>	St Johns Catholic Church	<input type="text" value="0"/>
Troop 3270	<span style="background-color: #003366; color: white; border-radius: 50%; padding: 2px 5px;">B</span>	American Legion Post 260	<input type="text" value="0"/>
Troop 3273	<span style="background-color: #003366; color: white; border-radius: 50%; padding: 2px 5px;">B</span>	American Legion Post 377	<input type="text" value="0"/>
Troop 3275	<span style="background-color: #FFC000; color: white; border-radius: 50%; padding: 2px 5px;">G</span>	Hector Lions Club	<input type="text" value="0"/>
Troop 3312	<span style="background-color: #003366; color: white; border-radius: 50%; padding: 2px 5px;">B</span>	Montrose Volunteer Fire Relief Assn	<input type="text" value="0"/>
Troop 3319	<span style="background-color: #003366; color: white; border-radius: 50%; padding: 2px 5px;">B</span>	LDS St Cloud Stake - Hutchinson Branch	<input type="text" value="0"/>
Troop 3352	<span style="background-color: #003366; color: white; border-radius: 50%; padding: 2px 5px;">B</span>	Veterans Of Foreign War	<input type="text" value="0"/>
Troop 3354	<span style="background-color: #003366; color: white; border-radius: 50%; padding: 2px 5px;">B</span>	Annandale Lions Club	<input type="text" value="0"/>
Troop 3355	<span style="background-color: #003366; color: white; border-radius: 50%; padding: 2px 5px;">B</span>	LDS Anoka Stake - Buffalo Ward	<input type="text" value="0"/>
Troop 3357	<span style="background-color: #003366; color: white; border-radius: 50%; padding: 2px 5px;">B</span>	Kimball Rod & Gun	<input type="text" value="0"/>
Troop 3358	<span style="background-color: #003366; color: white; border-radius: 50%; padding: 2px 5px;">B</span>	Buffalo Lions Club	<input type="text" value="0"/>



Enter Cub Scouts Total Attendance

Unit Leaders

8

Commissioners

4

District Committee Members

2

Other Guest / Visitors

0

Total: 14

Enter Scouts BSA Total Attendance

Unit Leaders

6

Commissioners

4

District Committee Members

2

Other Guest / Visitors

0

Total: 12

Meeting Notes:

You can put your [Roundtable](#) agenda here

Comments:

Your comments how the the [Roundtable](#) was received by the RT commissioner and participants can go here

Cancel

Continue

# **Commissioner Tools Support Unit Service**



**How does using Commissioner Tools help  
roundtable commissioners support unit  
service?**

# Commissioner Tools Reports



## Roundtable Attendance Report



# Roundtable Analysis



**How do you generate and use the  
Roundtable Analysis Tool?**

# Roundtable Analysis



**Chisholm Trail 50**

District Chair: don@dki2.com  
District Commissioner: scouters@wtirado.com

Commissioner Tools

- Organization Dashboard
- View Units
- Roundtable
- Profile
- Administration
- Reports

### Reports

Date From: 01/01/2024      Date To: 12/31/2024

Any 12 month date range within 3 years is recommended to run non-asterisk (\*) reports. Asterisk (\*) reports are calendar year. A filter to choose a calendar year displays after selecting RUN.







### Reports

Date From: From      Date To: To

ASSIGNED EXPIRED UNITS

# Roundtable Analysis



Name	Status	Date modified	Type	Size
 Roundtable_Attendance_2024		8/6/2025 12:46 PM	Microsoft Excel Comma...	12 KB
 Roundtable_Attendance_2025		8/6/2025 12:24 PM	Microsoft Excel Comma...	12 KB
 RT_Assessment_py		8/10/2025 12:12 PM	Microsoft Excel Worksh...	731 KB

# Roundtable Analysis



Clipboard: Cut, Copy, Paste, Format Painter

Font: Calibri, 11, Bold, Italic, Underline, Color, Background Color

Alignment: Left, Center, Right, Merge & Center

Number: General, Currency, Percentage, Decimals

SECURITY WARNING: External Data Connections have been disabled. Enable Content

Formula Bar: A1, # Units Attending Roundtable

1	# Units Attending Roundtable	Unit Type					
2	Council	District	Crew	Pack	Ship	Troop	Grand Total
3	East Carolina Council 426	Blackbeard 01	0	0	0	0	0
4		Caswell 03	0	0		0	0
5		Croatan Trails 02		5	0	8	13
6		Lewis Deanes 07		0		0	0
7		Neuse Basin 05	0	0		6	6
8		Pitt 09	0	9		3	12
9		Tar River I 11	0	0		0	0
10		White Oak River 08	2	8	1	12	23
11		Wilson 13		0		0	0
12	<b>East Carolina Council 426 Total</b>		<b>2</b>	<b>22</b>	<b>1</b>	<b>29</b>	<b>54</b>
13	<b>Grand Total</b>		<b>2</b>	<b>22</b>	<b>1</b>	<b>29</b>	<b>54</b>
14							
15							
16							
17							
18							
19							

# Course Summary



- **Know** how to access Commissioner Tools
- **Understand** how roundtable commissioners use Commissioner Tools to provide unit service
- **Know how** to generate roundtable reports

SUMMARY





**As a commissioner,  
you have made a personal  
commitment..**



**Questions?  
Comments!**

