



BCS 152

Planning, Implementing and Promoting Roundtables

Revision date 5/1/2025

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Course Objectives



- **Explain** the roundtable planning and implementation process.
- **Discuss** how to utilize the Roundtable Resource Webpage tool.
- **Understand** the importance of a well-planned roundtable in providing unit service to the district and council.
- **Demonstrate** methods for promoting roundtables.

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Who, What, When, Where and Why



Who plans roundtable?

- Roundtable commissioner
- Assistant roundtable commissioners
- Assistant district commissioner for roundtables
- Assistant council commissioner for roundtables

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Roundtable Planning



The Roundtable Team

- Cub Scouts
- Scouts BSA
- Older Youth Programs
 - Venturing
 - With help from district VOA vice president for program
 - Exploring
 - Sea Scouts

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Commissioner Resources



Home > Commissioners > Roundtable Support

Roundtable Support

COMMISSIONERS

- Your National Service Team
- Commissioner Newsletter eBlast
- Commissioner Training
- Roundtable Support**
- Technology for Commissioners
- Unit Connections
- Commissioner Engagement
- Growing, Serving, & Supporting
- Commissioner Manuals and Resources

ROUNDTABLE **Online Support**

Welcome to the roundtable support page. Roundtables provide unit leaders with the *skill to do* and the *will to do* what is needed to ensure each unit has a great Scouting experience. Roundtables build upon the foundation provided by position-specific basic training and each leader's experience with youth through Scouting.

Roundtables serve unit leaders by:

- Providing networking opportunities
- Offering current program training



<https://www.scouting.org/commissioners/roundtable-support0/>

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Roundtable Planning



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Roundtable Planning



When we think of roundtables, we model behaviors for the units:

- Unit Service
- Program and policy changes from National
- Events that need to be addressed

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Roundtable Planning – Unit Service



Resources webpage –

- 50-minute format
- 60-minute format
- 75-minute format
- Adapt to Council and District needs



<https://www.scouting.org/commissioners/roundtable-support/roundtable-planning-resources/>

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Roundtable Planning Sheet Example



- For a roundtable to be successful everyone on the team must know their job.
- This planning sheet allows all the team members to see who is responsible for what sections
- The most important pieces should be: a time frame for reference, the topic (into, hot topic, etc.), specific content for the topic, and who is responsible.

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Roundtable Implementation: Virtual



Team needs to have:

- Good plan
- Virtual Platform
- Assigned team members

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Roundtable Implementation: In-person



Team needs to have:

- **Good plan**
- **Location**
- **Assigned team members**

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Roundtable Implementation: Hybrid



Team needs to have:

- **Good plan**
- **Location**
- **Virtual platform**
- **Assigned team members**

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Roundtable Promotion



Who, What, When, Where and Why

- **WHO** - All can/should promote
- **WHAT** - All promote the program available
- **WHEN** - Promotion can happen at any time
- **WHERE** - Promote at unit meetings, district committee, etc.

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Roundtable Promotion Activity



- **Form two groups**
- **Create a promotion plan for District X roundtables**
- **Present your plan**

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Roundtable Promotion



- Who, What, When, Where and Why
- Group size
- New ideas
- Networking

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Course Summary



During this course we:

- Have learned how to plan and implement a roundtable
- Discussed how to utilize the Roundtable Resource webpage tool
- Understand the importance of a well-planned roundtable
- Demonstrated methods

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**As a commissioner,
You have made a personal
commitment..**

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**Questions?
Comments!**



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