



# my.Scouting Tools

## Create Account

[Create Account](#)

[Forgot Password](#)

[Forgot Username](#)

my.Scouting Tools is best experienced using the latest version of Google Chrome or Mozilla Firefox. Also works with the latest version of Safari, and Internet Explorer (v11).





my.Scouting Sign In

Welcome to Boy Scouts of America myScouting Tools

Sign In

Username

Password

Sign In

Create Account Forgot Password? Forgot Username?

This site will not work properly if you don't have the latest version of Google Chrome, Mozilla Firefox, Safari and Internet Explorer (v11).

**IMPORTANT** - During the rechartering process, unit roster data may not reflect updated information until councils post and update unit's rechartering information in ScoutNET.

2017 NATIONAL JAMBOREE  
JULY 19-28  
REGISTER NOW AT  
BSAJAMBOREE.ORG

[Create Account](#)

[Forgot Password](#)

[Forgot Username](#)

You must have an account to access certain tools and services. You can also login using your myscouting.scouting.org username and password. If you don't have an account, this document will provide instructions on how to create one.

To begin, select Create Account.





[Create Account](#)

[Forgot Password](#)

[Forgot Username](#)



Create Account

A search will be performed to see if you're in our system.

Are you already associated with the Boy Scouts of America?

Yes

No

Upon selection, you will be asked if you're already associated with the Boy Scouts of America. We'd like to know if you've ever been involved (i.e. FOS, Fundraising, Jamborees, etc.) so that we can try to find you in our database and not generate a new member ID. This helps ensure any trainings you've completed are tied to the correct member ID.

In this example, we will select 'No'. If you select 'Yes', follow the process on [page 10](#) to continue.





[Create Account](#)

[Forgot Password](#)

[Forgot Username](#)



Personal Information

First Name \*

Middle Name \*

Last Name \*

Date Of Birth (MM/DD/YYYY) \* Gender \*

USA \* \*

Address Line 1 \*

Address Line 2 \*

Zip \* City State \*

Postal address not verified i

Home \* Email \*

Home \* Confirm Email \*

Home \* Phone \*

Click to accept Terms and Conditions \*

  Enter Code \*

Back Next

The Personal Information screen displays. Please complete each required field, then click the button to accept the Terms and Conditions. You must also enter the scrambled code in the field. If you can't read the code, or need a new one, click the green circled arrows next to the code to change it. Then click Next.



[Create Account](#)

[Forgot Password](#)

[Forgot Username](#)



Found matching Account(s). Please select one.

In searching our records, we found account(s) and/or person record(s) matching data you provided (some information is masked with asterisks to protect privacy). If one of the records below is yours, please select it. You will then be prompted to retrieve the username associated to this record, or prompted to create an account to associate with this record.

**Shawn Redmon**

Lewisville TX  
DOB : 9/15/\*\*\*\*  
Member ID : 12\*\*\*325  
Phone : \*\*\*-\*\*\*-2000  
Email : s\*\*\*@verizon.net  
Date Created : 10/22/2015

Select >

If you are certain that none of the above records are you then you will need to create a new account. However, this account will NOT be tied to your membership record and training taken using this account will not appear on your membership profile.

None of the above

Create a new account >

\*If you need further assistance contact Member Care at 972-580-2489 7 a.m. through 7 p.m. CT, Monday through Friday or email [myscouting@scouting.org](mailto:myscouting@scouting.org).

The system performs a search and displays accounts and/or membership records found in our database matching certain data you provided (*specific data is masked with asterisks to protect private information*). If an account is yours, select it and you'll be taken to the [Retrieve Username](#) screen to retrieve the username associated to that account. If no match is found, you'll be taken directly to the Create Account screen. Selecting 'None of the Above' also takes you to the Create Account screen.





[Create Account](#)

[Forgot Password](#)

[Forgot Username](#)



Create Account

To finish setting up your account, enter a unique username, password and answer security questions.

User Name

\*

Check Availability

Back

**User Name Requirements:**

1. Must be 6 to 20 characters
2. May be alphanumeric
3. Period (.) and underscore (\_) are allowed but cannot end with a period
4. No other special characters are allowed
5. Cannot contain spaces

At the Create Account screen, type in a username you'd like to use for this account in the text box. The username requirements are under the Check Availability button.

Once you enter a username, click the Check Availability button.





[Create Account](#)

[Forgot Password](#)

[Forgot Username](#)

Create Account

To finish setting up your account, enter a unique username, password and answer security questions.

zekeredmon2016 \*

Password \*

Confirm Password \*

Select Security Question 1 \*

Answer 1 (Case Sensitive) \*

Select Security Question 2 \*

Answer 2 (Case Sensitive) \*

Available

Password strength:

**Password Requirements:**

1. Must be at least 8 characters but no longer than 12 characters.
2. Must meet three of the following four:
  - a. Must contain at least one uppercase letter (A to Z).
  - b. Must contain at least one lowercase letter (a to z).
  - c. Must contain at least one numeric character (0 to 9).
  - d. Must contain at least one non alphanumeric character:  
~!@#\$\$%^&\_+="{|}[]();'<>.,?/.

Back

Next

If the username is available, the button will change to “Available” and additional fields displays for you to complete. Enter a password and answer security questions (case sensitive). Password requirements are on the right side below Password strength.

Click Next.





[Create Account](#)

[Forgot Password](#)

[Forgot Username](#)

Account Created

Congratulations! Your my.Scouting account has been created. An email is being sent to the address you provided with your account information. If you do not receive an email shortly, please check your junk mail, or contact the Member Care Contact Center at 972-580-2489 between 7 am – 7 pm CT

Continue

You have successfully created your my.Scouting account. An email will also be sent containing your account information.

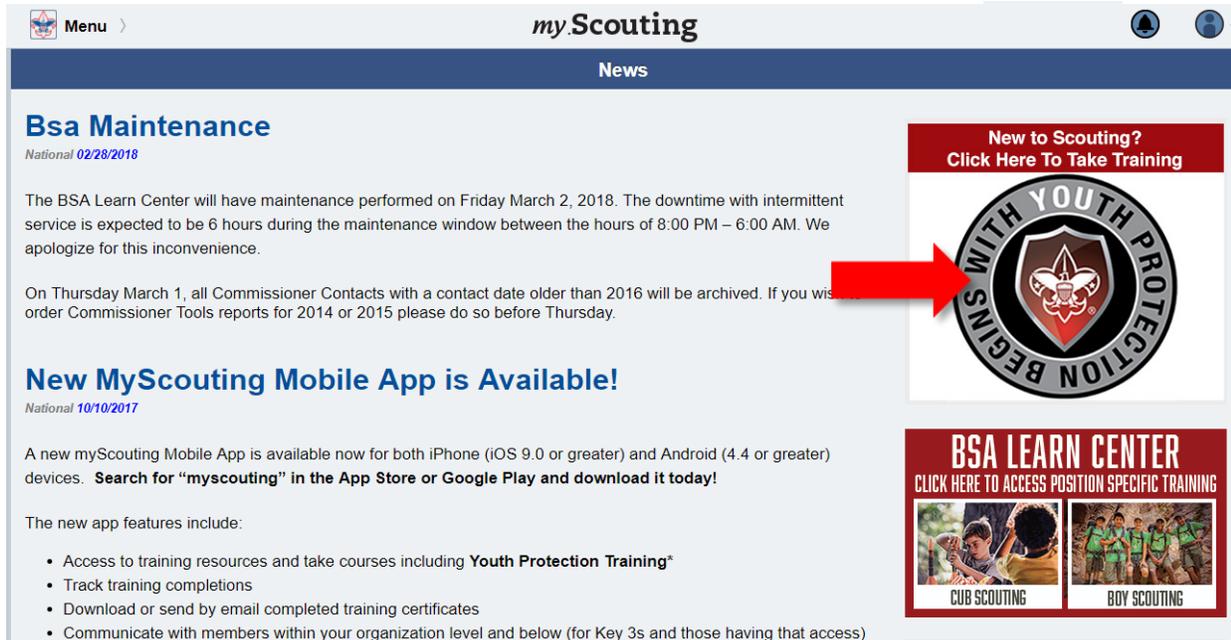
Click Continue.



## HOW TO GUIDE FOR TAKING YOUTH PROTECTION TRAINING

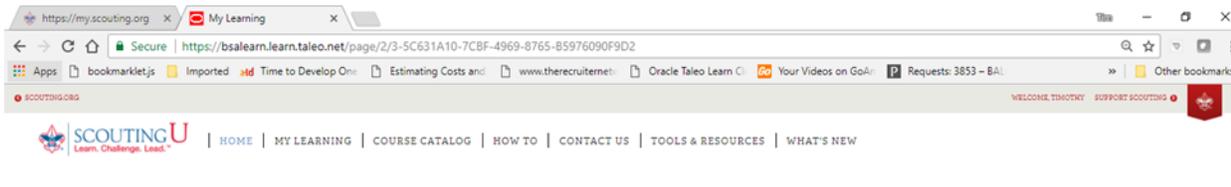
(Recommended Browsers are Google Chrome for the PC or Safari for the MAC).

1. Go to <http://my.scouting.org>
2. Enter your login name and password.
3. On the opening page of my.scouting.org, click on the Youth Protection logo.

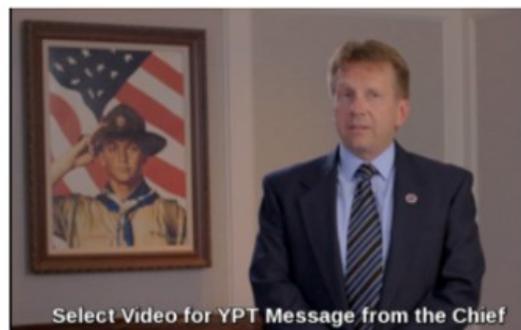


The screenshot shows the my.Scouting website interface. At the top, there is a 'Menu' button and the 'my.Scouting' logo. Below the navigation bar, there are several news items on the left and two promotional banners on the right. The first banner on the right is titled 'New to Scouting? Click Here To Take Training' and features a circular logo with the text 'WITH YOUTH PROTECTION BEGINS'. A red arrow points from the right towards this logo. The second banner is titled 'BSA LEARN CENTER' and includes the text 'CLICK HERE TO ACCESS POSITION SPECIFIC TRAINING' along with images of Cub Scouts and Boy Scouts.

4. From the Youth Protection page of the BSA Learn Center view the welcome video from Chief Scout Executive Michael Surbaugh.



The screenshot shows a web browser window with the URL <https://bsalearn.learn.taleo.net/page/2/3-5C631A10-7C8F-4969-8765-85976090F9D2>. The browser's address bar shows 'Secure' and the page title is 'My Learning'. The website header includes the Scouting U logo and a navigation menu with links for HOME, MY LEARNING, COURSE CATALOG, HOW TO, CONTACT US, TOOLS & RESOURCES, and WHAT'S NEW. The page content area is partially visible, showing a video player interface.



6. Add the Youth Protection Training - MANDATORY by clicking on the **+ Add Plan** button.

Youth Protection - Yo1

2 PLANS 0 ASSIGNED 0 INCOMPLETE 0 PAST DUE 0 DUE SOON 0 COMPLETE

DUE DATE (RECENT TO OLD) FILTERS (#)

Youth Protection Training - MANDATORY

TYPE Standard Learning Plan

DUE DATE N/A

COMPLETED DATE N/A

**+ Add Plan**

Youth Protection Training - RECOMMENDED

TYPE Standard Learning Plan

DUE DATE N/A

COMPLETED DATE N/A

**+ Add Plan**

7. Once your plan has been added you will receive the notice below. Click on the title of the learning plan which opens the course listings.

Youth Protection - Yo1

2 PLANS 0 ASSIGNED 0 INCOMPLETE 0 PAST DUE 0 DUE SOON 0 COMPLETE

DUE DATE (RECENT TO OLD) FILTERS (#)

You have successfully added yourself to the **Youth Protection Training - MANDATORY**. Learning Plan. There may be a delay before you see updated completion information.

Youth Protection Training - MANDAT... **NEW**

TYPE Standard Learning Plan

DUE DATE N/A

COMPLETED DATE N/A

0% COMPLETED

Youth Protection Training - RECOMMENDED

TYPE Standard Learning Plan

DUE DATE N/A

COMPLETED DATE N/A

**+ Add Plan**

8. Select the **LAUNCH COURSE** button to begin training.

Youth Protection - Yo1 **< BACK**

Youth Protection Training - MANDATORY

4 ITEMS 0% COMPLETED 0 ITEMS PAST DUE 0 ATTACHMENTS

SEQUENCE NUMBER FILTERS (#)

Youth Protection - Yo1 > Youth Protection Training - MANDATORY

1 Overview and Policies **LAUNCH COURSE**

DUE DATE N/A	STATUS Not Attempted	OPTIONAL No	TYPE Course
--------------	----------------------	-------------	-------------

2 Sexual Abuse **LAUNCH COURSE**

DUE DATE N/A	STATUS Not Attempted	OPTIONAL No	TYPE Course
--------------	----------------------	-------------	-------------

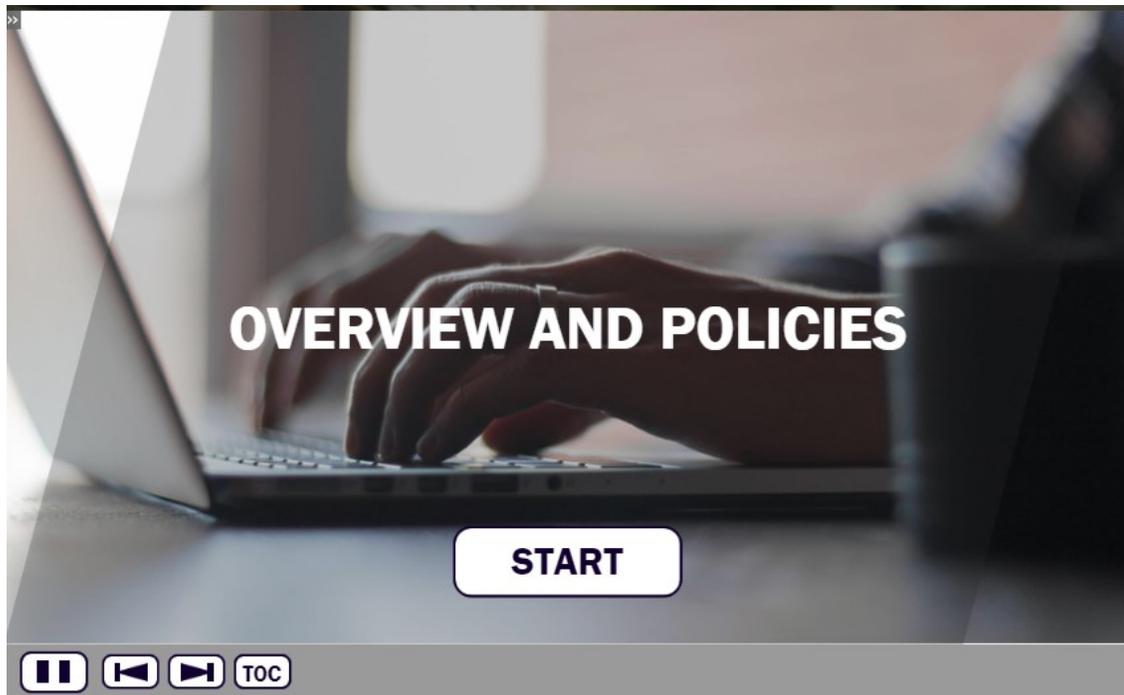
3 Bullying **LAUNCH COURSE**

DUE DATE N/A	STATUS Not Attempted	OPTIONAL No	TYPE Course
--------------	----------------------	-------------	-------------

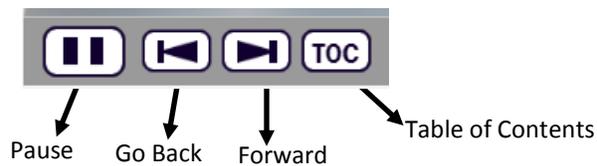
4 YPT Certification Test **LAUNCH COURSE**

DUE DATE N/A	STATUS Not Attempted	OPTIONAL No	TYPE Course
--------------	----------------------	-------------	-------------

9. Select the Start button to begin the module.

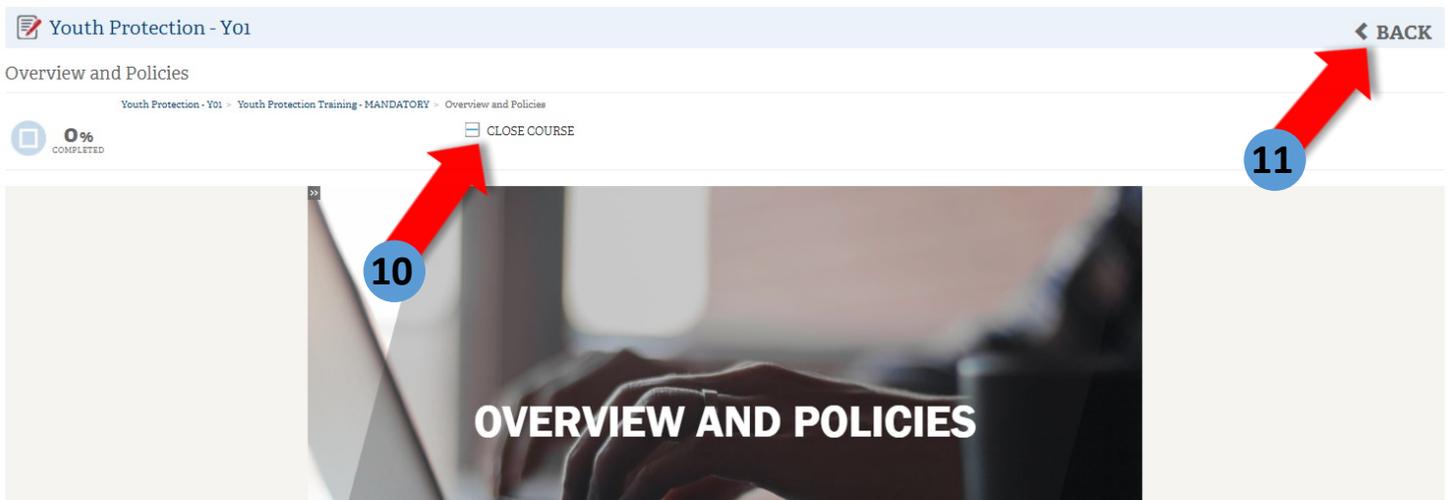


Navigation tools include:



In order to meet timing for state regulations, you will not be able to fast forward (button will be grayed out) until the audio finishes playing for each slide. Once the audio is completed, the forward button will be appear. Click the forward button to proceed.

10. Upon completion of each course select the  CLOSE COURSE button which will register **complete status**.



11. Select the  button to go back to other course selections.

12. The Youth Protection Training consists of three modules and a test module. All 4 modules will need to be completed to be considered trained for the Youth Protection Training. **Once all 4 modules** have been completed you will see a YO1 completion indicator in my.Scouting.org indicator.

The screenshot shows the 'My Training' section of the my.Scouting.org dashboard. The 'YPT' tab is selected. Under 'My Youth Protection Training', there is a status bar indicating 'Expires 91d-2yrs'. Below this, a table lists training items. The first item is 'Youth Protection Training Certification', which has a 'YO1' completion indicator, completion dates of 'Completed 03/01/2018' and 'Expires 03/01/2020', and a 'Take Course' link. A red arrow points to the 'YO1' indicator. Other training items listed are 'Venturing Youth Protection Training' and 'Exploring Youth Protection Training'.

13. You may now print out a Youth Protection Training Certificate by selecting the printer icon.

This screenshot is identical to the one above, showing the 'My Youth Protection Training' section. A red arrow points to a printer icon located at the end of the 'Expires 91d-2yrs' status bar.